



**GRANT APPLICANT INFORMATION FORM**

**Project Title** \_\_\_\_\_

Applicant Organization \_\_\_\_\_

Street & Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

**Contact Person** \_\_\_\_\_

Amount of Request \_\_\_\_\_

Legal Not-For-Profit Tax ID Number \_\_\_\_\_

Additional Information Attached                      YES                      NO

Please submit all grant applications to:  
Pachel Foundation  
c/o North Shore Investments & Trust  
PO Box 16450  
Duluth, MN 55816-0450

or by email to:  
Jeff Cadwell at [JCadwell@northshore.bank](mailto:JCadwell@northshore.bank)

For further information please contact Kay Biga at (218) 390-6507.



## GRANT APPLICANT INFORMATION FORM

The Pachel Foundation provides support for charitable and arts institutions in Minnesota and Northwestern Wisconsin.

Grant applications are reviewed semi-annually. Applications **must** be received no later than March 31<sup>st</sup> or September 30<sup>th</sup>.

Applicant Organizations must be a qualified tax exempt organization. Please submit a copy of your 501(c)3 tax exemption letter with your grant request.

### **Grant Application Requests for less than \$5,000**

The applications for less than \$5,000 are shorter and easier to complete.

Please complete the application cover sheet with your contact information.

Please provide explanations for the following:

- A clear description of the project or program
- The expected outcomes of the project or program
- A description of the population that will benefit from the project or program
- The number of people who will benefit from the project or program
- The program budget, showing how the funds would be used
- Information about the organization
- List of the Board of Directors
- A list of other organizations that have been approached for funding and the status of those requests
- Any other information that you think will be helpful to the committee

Please send your application on letter-sized paper to the address noted below.

### **Grant Application Requests for more than \$5,000**

Applications for \$5,000 or more must be on the Minnesota Common Grant Application Form. If you do not have a copy of the Minnesota Common Grant Application Form, you can search online for it, use this link,

**[Minnesota Non-Profit Common Grant Application Form](#)**

Follow the instructions in the Minnesota Common Grant Application Form.

Please send your application on letter-sized paper with a copy of your most recent financial report.

Please submit all grant applications to:  
Pachel Foundation  
c/o North Shore Investments & Trust  
PO Box 16450  
Duluth, MN 55816-0450

or by email to:  
Jeff Cadwell at [JCadwell@northshore.bank](mailto:JCadwell@northshore.bank)

For further information please contact Kay Biga at (218) 390-6507.