PACHEL FOUNDATION

# GRANT APPLICANT INFORMATION FORM

**Project Title** _____

Applicant Organization _____

Street & Mailing Address _____

City, State, Zip _____

Telephone _____

Email _____

**Contact Person** _____

Amount of Request _____

Legal Not-For-Profit Tax ID Number _____

Additional Information Attached ☐ YES ☐ NO

Please submit all grant applications to:
Pachel Foundation c/o North Shore Investments & Trust
PO Box 16450, Duluth, MN 55816-0450
or by email to:
Aili Ratike at aratike@northshore.bank

For further information please contact Kay Biga at kbiga@aol.com or (218) 390-6507.

# GRANT APPLICANT INFORMATION FORM

The Pachel Foundation provides support for charitable and arts institutions in Minnesota and Northwestern Wisconsin. Priority is given to Duluth/Superior area applicants.

Grant applications are reviewed semi-annually. Applications **must** be received no later than March 31st or September 30th. **As of August 1, 2025, we cannot accept applications from organizations that we have not funded in the past. This could change in the future, check back if you have ongoing interest.**

Applicant Organizations must be a qualified tax exempt organization. Please submit a copy of your 501( c ) 3 tax exemption letter with your grant request.

**Grant Application Requests for less than $5,000**

The applications for less than $5,000 are shorter and easier to complete.
Please complete the application cover sheet with your contact information.

Please provide explanations for the following:

- A clear description of the project or program
- The expected outcomes of the project or program
- A description of the population that will benefit from the project or program
- The number of people who will benefit from the project or program
- The program budget, showing how the funds would be used
- Information about the organization
- List of the Board of Directors
- A list of other organizations that have been approached for funding and the status of those requests
- Any other information that you think will be helpful to the committee

Please send your application on letter-sized paper to the address noted below.

**Grant Application Requests for more than $5,000**

Applications for $5,000 or more must be discussed in advance with Kay Biga. Please use the Minnesota Common Grant Application Form. If you do not have a copy of the Minnesota Common Grant Application Form, you can search online for it, use this link,

**Minnesota Non-Profit Common Grant Application Form**

Follow the instructions in the Minnesota Common Grant Application Form.

Please send your application on letter-sized paper with a copy of your most recent financial report.

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Pachel Foundation c/o North Shore Investments & Trust
PO Box 16450, Duluth, MN 55816-0450
or by email to:
Aili Ratike at aratike@northshore.bank

For further information please contact Kay Biga at kbiga@aol.com or (218) 390-6507.